

Texas State PACE MAC Peer Mentor Job Description

Peer Mentoring plays a crucial role in facilitating a successful First Year Experience for incoming Texas State students. The PACE Center is looking to hire Peer Mentors. Each peer mentor hired will be paired with a select Texas State University Seminar class (US1100). Peer Mentors will work closely with US1100 Instructors to achieve the goals of the PACE Center, University Seminar and University College. Peer Mentors must attend all classes and establish a relationship with each student in their assigned class. Each mentor will serve as a role model and will introduce students to the university's learning campus community, creating a safe and welcoming transition to life as a Bobcat!

Qualifications: For consideration, candidates must possess the following qualifications:

- Minimum Texas State GPA of 3.0
- TXST student for minimum of 1 academic year or 30 hours
- Strong interpersonal skills
- Positive attitude
- An active and involved member of the Texas State Community
- Successful completion of US1100 class preferred
- Must be available to attend a week-long Peer Mentor training held two weeks prior to the beginning of classes
- Students with 60+ hours preferred

Responsibilities: Peer Mentors for US1100 will have the following responsibilities:

- Attend all assigned US1100 classes
- Assist students in interacting with instructors
- Attend a weekly meeting with the PACE Mentoring team
- Meet weekly with US1100 Instructor
- Provide one social activity/team-building event per month and encourage Common Experience activities
- Help students become familiar with university resources; advise and refer students to appropriate university resources
- Schedule one on one meetings with mentees per month
- Hold office hours outside of class
- Record observations and submit binder weekly
- Participate in training two weeks prior to the Fall semester and throughout the semester as needed